

# Shri Jairambhai Patel Institute of Business Management and Computer Applications (SJPI)



Formerly known as National Institute of Cooperative Management (NICM),  
Post-Graduate Centre of Gujarat Technological University-MBA, Approved by AICTE-New Delhi,  
Accredited as Cooperative Training Institute by C-PEC BIRD, Lucknow, NABARD



Since - 1995

## SUMMARY OF LIBRARY POLICY

Shri Jairambhai Patel Institute of Business Management and Computer Applications (SJPI) formerly known as National Institute of Cooperative Management (NICM) framed the policy of the Library with an objective of providing an enriching and accessible resource for learning, research and personal growth, maintaining a diverse collection of materials, including books, journals, digital resources and multimedia materials catering to the varied interests and academic needs of the students and educators. This policy embodies the role of library, vision and mission, automation, case repository, library timings, recommendation to the library, collection and selection, stock verification, weeding, written-off and withdrawn and membership cards. This policy also incorporates the mechanism circulation, library rules for books, protocols for using library, rules and regulations for students, book reservation policy, and library book lost/damaged/missing policy, use of e-learning policy, library services and library membership to external users.

**The Institute maintains the detailed Policy document.**



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