

Shri Jairambhai Patel Institute of Business Management and Computer Applications (SJPI)



Formerly known as the National Institute of Cooperative Management (NICM),
Post-Graduate Centre of Gujarat Technological University-MBA, Approved by AICTE-New Delhi,
Accredited as Cooperative Training Institute by C-PEC BIRD, Lucknow, NABARD



Date: 05/07/2024

Appointment Order

The Institute has appointed the following members to the Anti-Ragging Committee and Anti-Ragging Squad for the Academic Year 2024-2025 (1 year).

List of Committee Members for Anti-Ragging Committee

For the Academic Year 2024 to 2025 (1 Year)

Sr. No.	Role	Representation	Name	E-Mail Id
1	Chairman/ Chairperson	Director-I/c	Dr. Jigna Trivedi	jigna2804@gmail.com
2	Member	Representative from civil and police administration (Assistant Sub- Inspector)	Mr. Harendrasingh Rathod	harendrasingh.rathod@gmail.com
3	Member	Representative from local media (Senior Coordinator)	Mr. Nehalbhair K. Parmar	nehalparmar2005@yahoo.com
4	Member	Non-Government Organizations involved in Youth Activities (Art-of- Living Teacher)	Ms. Smitaben Anilbhair Patel	jgdag_1@yahoo.com
5	Member	Representative of faculty members (Associate Professor)	Dr. Krunal Joshi	krunaljo@gmail.com
6	Member	Representative of Parents	Mr. Chetan Vyas	khushboocenterprise99@gmail.com
7	Member	Representative of Freshers' Category	Jay Patel	jaykpatel2512@gmail.com
8	Member	Representative of Senior Students	Sanidhya Tanna	sanidhyatanna9767@gmail.com
9	Member	Non-Teaching Staff	Mr. Sujay Kantha	sujayk@sjpi.edu.in



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List of Committee Members for Anti-Ragging Squad

For the Academic Year 2024 to 2025 (1 Year)

Sr. No.	Role	Representation	Name	E-Mail Id
1	Member	Institute's Senior Faculty	Dr. Krunal Joshi	krunaljo@gmail.com
2	Member	Associate Professor	Dr. Janvi Joshi	janvijoshi1982@gmail.com
3	Member	Assistant Professor	Dr. Priyanka Batra	priyankabatra.nicm@gmail.com
4	Member	Warden (Girls' Hostel)	Ms. Smita Dixit	davidsmita081@gmail.com
5	Member	Warden (Boys' Hostel)	Mr. Bhaven Dixit	bhavindixit615@gmail.com

The operating nitty-gritty of the Anti-Ragging Committee and Anti-Ragging Squad are as follows:

Objectives:

1. The committee will ensure to prohibit the menace of ragging including any conduct by any student or students as prescribed by AICTE, notification 2009.
2. To ensure about activities planned by the committee will be executed smoothly

Scope (activities/events/action items):

- a. Committee will circulate notices and circulars issued by AICTE and GTU for creating awareness among the students.
- b. Committee will take an undertaking from each student that they will not indulge in any ragging activity on campus. The same will be signed by their parents

Frequency of Meeting: The Anti Raging committee will hold the meeting as per the requirement to resolve any case.

Anti-Ragging Policy:

The zero-tolerance policy against ragging is implemented by the Shri Jairambhai Patel Institute of Business Management and Computer Applications (NICM). By the University Grants Commission's directive, the Institute established an Anti-Ragging Committee (UGC). Any kind of ragging is prohibited both on and off campus by the Anti-Ragging Committee of the Institute. All students are hereby instructed not to engage in any ragging activities, including any behaviour that results in taunting, treating, or handling rudely a new student or any other student, or any act of indiscipline that results in any of these outcomes—such as annoyance, hardship, psychological harm, etc. for any new student or other students. Anyone breaking this rule will face severe consequences; there won't be any leniency.

Role & Responsibilities of the Committee:



- To ensure compliance with the provisions of the regulations as well as the provisions of any law for the time being in force concerning ragging.
- Fill out the **COMPLIANCE FORM** (available on https://antiragging.in/compliance_desclaimer.html) every year to declare that you are aware of ragging and applied every important step to make your campus ragging free.
- In the orientation programme, educate the students on the instances that can be treated as ragging, and the actions that can be taken against ragging, punishments in case of violating the rules of discipline and attendance.
- Inform about the members of Anti-Ragging Committee as well as Anti-Ragging Squad.
- Monitor and oversee the performance of the Anti-Ragging Squad in prevention of ragging in the institution.
- Responsible for inculcating a culture of Ragging Free Environment on Campus.
- Involved in designing strategies and action plan for curbing the menace of ragging in the college by adopting an array of activities.
- Responsible for conducting awareness programmes from time-to-time on campus.
- The awareness activities may include seminars, webinars, workshops, trainings, nukkad, theatre, street plays, rallies, competitions (posters, debates, art, design, slogan, poems, quiz, videos etc.), campaigns, literary fest, music and cultural events among others.
- Celebrate either Anti-Ragging Day on 12th August or Anti-Ragging Week on between 12-18th August.
- Stick posters related to anti-ragging on the notice board of the campus.
- Set-out the punishments and disciplinary actions against the perpetrators who are involved in ragging.
- Ensure that Anti-Ragging committee members are available on the website as well as on the notice-board of the institute.
- Incorporate necessary information in the Student's Handbook to curb the menace of ragging.
- Ensure that the students and parents fill out the Affidavit on Anti-Ragging every year.
- Maintain the database of the same.
- Accept and handle the complaints received from students against other student/s on account of discipline violations.
- Maintain the records in the soft copies and hard copies.
- Meeting of all staff, functionaries and agencies before the commencement of the academic session.



- At the end of each academic year, the institution should send a letter to the parents/ guardians informing them about the Regulations and any law for the time being enforced prohibiting ragging and its punishments. The letter can be put on the Institute's Website for easy access to the parents.
- Random anonymous survey should be done among students about ragging, and it should be a regular practice in the institution.
- As per the Institute's norms, educate the students on actions taken in the case of bullying, smoking, drinking etc. in the campus.

Role & Responsibilities of the Squad:

- The squad will maintain vigil, oversight, and undertake patrolling functions, and shall remain mobile, alert and active at all times.
- The squad consist of internal members only and no outside members.
- The squad will make surprise raids on hostels, and other places vulnerable to incidents of, and having the potential of, ragging and shall be empowered to inspect such places.
- The squad will conduct an on-the-spot inquiry into any incident of ragging referred to it by the Head of the Institution, faculty member, staff member, student, parent etc.
- The enquiry report along with recommendations shall be submitted to the Anti-Ragging Committee.
- The principle of natural justice must be followed during the process of enquiry.



A handwritten signature in blue ink, appearing to read "Jigna Trivedi".

Dr. Jigna Trivedi

(Director-I/c)

Dr. Jigna Trivedi, Director (I/c),
 Shri Jairambhai Patel Institute of Business
 Management & Computer Applications
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